



RAY International Electrical Contracting & Maintenance LLC

RAY International Electrical Contracting LLC

RAY International Power LLC

INCIDENT NOTIFICATION

To be reported within 24 hours (maximum)

Abudhabi/ Dubai

DISTRIBUTION TO:

MD, CEO, GMs, Discipline SR MGR, QHSE MGR & advisors, LINE Managers, HRA Manager

REPORT ORIGINATED BY:

NAME:	userin	COMPANY / DIVISION:	Project-365	GSM NO:	
LOCATION OF INCIDENT:	Test Bangalore Site A	DATE OF INCIDENT:	31-10-2025	TIME:	13:28

INCIDENT TYPE: First Aid Case

INCIDENT ACTUAL SEVERITY RATING: 4
POTENTIAL SEVERITY RATING: 3
RISK LEVEL: Moderate

Note:
Use the Risk Assessment Matrix to determine the **actual** and **potential** severity rating for the incident. Seek assistance from the HSE Advisor if required.

Incidents with a potential 'Medium or High Risk' shall be referred to the RAY QHSE Dept immediately

Low

Moderate

High

Likelihood \ Severity	Rare (1)	Unlikely (2)	Possible (3)	Likely (4)	Almost Certain (5)
Catastrophic (5)	Low	Moderate	High	High	High
Major (4)	Low	Moderate	Moderate	High	High
Moderate (3)	Low	Moderate	Moderate	Moderate	High
Minor (2)	Low	Moderate	Moderate	Moderate	Moderate
Negligible (1)	Low	Low	Low	Low	Low

BRIEF DESCRIPTION OF INCIDENT

An employee slipped on a wet floor near the pantry area at 1:00 PM while walking to the workstation. The floor was recently mopped, and no caution sign was displayed. The employee sustained a minor bruise on the knee and was given first aid treatment at the site. (Test)

BRIEF DESCRIPTION OF DAMAGE

No property damage reported. The incident resulted in a minor bruise to the employee's knee, treated with basic first aid. (Test)

NUMBER OF PERSONS INJURED: 1
NAMES OF INJURED PEOPLE AND DETAILS OF INJURIES: Test Neha P

THE FOLLOWING FOR LOW POTENTIAL INCIDENTS-

(All incidents including Medium or High Potential **MUST** have a full investigation report completed)

IMMEDIATE CAUSES (Test) The incident occurred because no warning sign was placed, the floor was left slippery after cleaning, &
UNDERLYING CAUSES (Test) The incident happened because proper safety procedures were not followed, and management did not

CORRECTIVE AND PREVENTIVE ACTIONS:

RESPONSIBLE:

CLOSED DATE:

(Test)
Corrective actions taken include placing a "Wet Floor" caution signage immediately after the incident, cleaning and drying the affected area to remove the slipping hazard, providing first aid treatment to the injured employee, and informing the housekeeping supervisor while recording the incident in the logbook.

Employee-231

31-10-2025

(Test)
Preventive actions include placing caution signs before and during cleaning, giving safety training to staff, checking regularly that cleaning rules are followed, reminding