

Document No.:	TDBL-HS-B-S-007
Addendum:	J
Type:	Form
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Last Minute Risk Assessment and Workers Register (TOOLBOX TALK)



Notes: Form must be completed at the worksite by Authorised Person and/or Competent Person responsible for activity and Work team. **This will also serve as revalidation of PTW conditions maintained for extension of PTW.**

Site: string

Date: 2025-02-20

Time: 7:00

What task is being performed today?

Test

I hereby declare that Safety Document No.test.....has been shown to all workers registered below for this work.

RISK ASSESSMENT: Use this Hazard Checklist, and PTW, Method Statements and/or Safe Work Procedures to supplement the hazards and risk identification process.

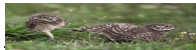
	Electrical	Condition of Apparatus changed. Proximity(near System touch/step potential) controlled. Barricade /Barriers effective and in place. Isolate,LOTO, Test & Earthas per PTW.	☒ ☐ ☐ ☐	chk
	Mechanical	Isolation /LOTO / Try & Test effective as per PTW. Draining/ Bleeding/ Venting confirmed.	☐ ☐	1
	Workingfromheights	Scaffold and Structure stability verified. Aerial device / Ladders condition verified.	☒ ☒	3
	Slip,trips &falls	Slippery / Uneven surfaces observed. Trench covers in place. Walkways, excavation identified.	☒ ☒ ☒	4
	Weatherconditions	Rain / Wind / Hot / Cold concerns. Sandstorm High humidity observed.	☒ ☒	5
	Animals Insects	Dogs, Wild animals in vicinity. Insects (bees / snakes / spiders) observed.	☒ ☒	6
	Fire Hazards	Combustible material removed. Flammable substances present. Gases, fumes, smoke present.	☒ ☒ ☒	7
	Pollution	...Ground observed. ...Water observed. ...Air observed.	☒ ☒ ☒	8
	Vegetation	Tree felling / cutting controlled. Trees or vegetation posing risk to operations.	☒ ☒	9
	Occupational Hygiene	Noise impact on safe operation. Lighting impact on safe operation. Ventilation impact on safe operation. Hazardous chemical dust impact.	☒ ☒ ☒ ☒	10

	Lifting machines	Lifting of material controls available. ☒ Lifting Equipment condition checked. ☒ Rigging, Slinging planned. ☒	11
	Vehicle&Driversafety	Abnormalities with vehicles / machines observed. ☒ Physical / mental state of drivers checked. ☒ Terrain abnormalities observed. ☒	12
	Roadside work	Excavations demarcated. ☒ Barricading in place. ☒ Notices & Signs in place. ☒ Traffic control implemented. ☒	13
	BehaviorSafety	Mental / physical state of members. ☒ Members of public intervention or exposed to work site hazards. ☒	14
	Supervision	Level of supervision required for safe execution. ☒	15

Top ☒	Apron ☒	Hard hat ☒	Gumboots ☒	Safetyshoes ☒	Safety glasses ☒
					
Face shield ☒	Welding helmet ☒	Dust mask ☒	Respirator ☒	Ear protector ☒	Fall Arrest System ☒
					
Gloves ☒	Operating clothing ☒	Reflective Vest ☒	Voltage rated gloves ☒	Arc Flash suits ☒	Arc rated face shield ☒
					
Overallacid or normal ☒	Pants ☐	Dust coat ☒			
					

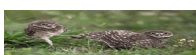
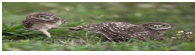
AUTHORISED PERSON / COMPETENT PERSON

I declare that the nature and location of this work/activity, as well as the precautions, special conditions, the hazards involved and the right to refuse have been explained to the workers.

Name: sa Company No.: RayInternational Signed: 

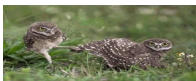
WORK TEAM MEMBERS ACKNOWLEDGEMENT

I understand the scope of work and the hazards associated with the task that I am going to perform. I further undertake to work according to the Task Manuals and/or Safe Work Procedures and as per control measures mentioned within this risk assessment that were discussed with me. I will report any unsafe acts and conditions that I discover while I am working and understand the Right to Refuse principle.

Sign On / Working			Sign Off / Working		
Name	U/No./ID No.	Signature	Name	U/No./ID No.	Signature
Employee-8	Emp-8		Employee-8	Emp-8	

AUTHORISED PERSON / COMPETENT PERSON

WITHDRAWAL: I hereby declare that all workers involved in the above-mentioned work have been withdrawn, informed that it is no longer safe to work and that a debriefing session held. Site normalized and safe.

Name sa Signature  Date 2025-02-20 Time 12:00