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Type:	Form
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## Last Minute Risk Assessment and Workers Register (TOOLBOX TALK)



Notes: Form must be completed at the worksite by Authorised Person and/or Competent Person responsible for activity and Work team. **This will also serve as revalidation of PTW conditions maintained for extension of PTW.**

Site: thr

Date: 2025-03-04










Time: 13:32







What task is being performed today?

thh

I hereby declare that Safety Document No. ....1234.....has been shown to all workers registered below for this work.

**RISK ASSESSMENT:** Use this Hazard Checklist, and PTW, Method Statements and/or Safe Work Procedures to supplement the hazards and risk identification process.

Hazards		New Control measures to address hazards/risk
	<b>Electrical</b> Condition of Apparatus changed. <input type="checkbox"/> Proximity(near System touch/step potential) controlled. <input type="checkbox"/> Barricade /Barriers effective and in place. <input type="checkbox"/> Isolate,LOTO, Test & Earthas per PTW. <input type="checkbox"/>	gxcxgg
	<b>Mechanical</b> Isolation /LOTO / Try & Test effective as per PTW. <input type="checkbox"/> Draining/ Bleeding/ Venting confirmed. <input type="checkbox"/>	ffff
	<b>Workingfromheights</b> Scaffold and Structure stability verified. <input type="checkbox"/> Aerial device / Ladders condition verified. <input type="checkbox"/>	
	<b>Slip,trips &amp;falls</b> Slippery / Uneven surfaces observed. <input type="checkbox"/> Trench covers in place. <input type="checkbox"/> Walkways, excavation identified. <input type="checkbox"/>	
	<b>Weatherconditions</b> Rain / Wind / Hot / Cold concerns. <input type="checkbox"/> Sandstorm High humidity observed. <input type="checkbox"/>	
	<b>Animals Insects</b> Dogs, Wild animals in vicinity. <input type="checkbox"/> Insects (bees / snakes / spiders) observed. <input type="checkbox"/>	
	<b>Fire Hazards</b> Combustible material removed. <input type="checkbox"/> Flammable substances present. <input type="checkbox"/> Gases, fumes, smoke present. <input type="checkbox"/>	
	<b>Pollution</b> ...Ground observed. <input type="checkbox"/> ...Water observed. <input type="checkbox"/> ...Air observed. <input type="checkbox"/>	
	<b>Vegetation</b> Tree felling / cutting controlled. <input type="checkbox"/> Trees or vegetation posing risk to operations. <input type="checkbox"/>	

	<p><b>Occupational Hygiene</b></p> <p>Noise impact on safe operation. <input type="checkbox"/></p> <p>Lighting impact on safe operation. <input type="checkbox"/></p> <p>Ventilation impact on safe operation. <input type="checkbox"/></p> <p>Hazardous chemical dust impact. <input type="checkbox"/></p>	
	<p><b>Lifting machines</b></p> <p>Lifting of material controls available. <input type="checkbox"/></p> <p>Lifting Equipment condition checked. <input type="checkbox"/></p> <p>Rigging, Slings planned. <input type="checkbox"/></p>	
	<p><b>Vehicle&amp;Driversafety</b></p> <p>Abnormalities with vehicles / machines observed. <input type="checkbox"/></p> <p>Physical / mental state of drivers checked. <input type="checkbox"/></p> <p>Terrain abnormalities observed. <input type="checkbox"/></p>	
	<p><b>Roadside work</b></p> <p>Excavations demarcated. <input type="checkbox"/></p> <p>Barricading in place. <input type="checkbox"/></p> <p>Notices &amp; Signs in place. <input type="checkbox"/></p> <p>Traffic control implemented. <input type="checkbox"/></p>	
	<p><b>BehaviorSafety</b></p> <p>Mental / physical state of members. <input type="checkbox"/></p> <p>Members of public intervention or exposed to work site hazards. <input type="checkbox"/></p>	
	<p><b>Supervision</b></p> <p>Level of supervision required for safe execution. <input type="checkbox"/></p>	

### PPE required as per PPE Matrix

Overallacid or normal <input type="checkbox"/>	Pants <input type="checkbox"/>	Top <input type="checkbox"/>	Dust coat <input type="checkbox"/>	Apron <input type="checkbox"/>	Hard hat <input type="checkbox"/>
					
Gumboots <input type="checkbox"/>	Safetyshoes <input type="checkbox"/>	Safety glasses <input type="checkbox"/>	Face shield <input type="checkbox"/>	Welding helmet <input type="checkbox"/>	Dust mask <input type="checkbox"/>
					
Respirator <input type="checkbox"/>	Ear protector <input type="checkbox"/>	Fall Arrest System <input type="checkbox"/>	Gloves <input type="checkbox"/>	Operating clothing <input type="checkbox"/>	Reflective Vest <input type="checkbox"/>
					
Voltage rated gloves <input type="checkbox"/>	Arc Flash suits <input type="checkbox"/>	Arc rated face shield <input type="checkbox"/>			
					


**AUTHORISED PERSON / COMPETENT PERSON**

I declare that the nature and location of this work/activity, as well as the precautions, special conditions, the hazards involved and the right to refuse have been explained to the workers.

Name: Admin ..... Company No.: RayInternational ..... Signed:  .....

### WORK TEAM MEMBERS ACKNOWLEDGEMENT

I understand the scope of work and the hazards associated with the task that I am going to perform. I further undertake to work according to the Task Manuals and/or Safe Work Procedures and as per control measures mentioned within this risk assessment that were discussed with me. I will report any unsafe acts and conditions that I discover while I am working and understand the Right to Refuse principle.

Sign On / Working			Sign Off / Working		
Name	U/No./ID No.	Signature	Name	U/No./ID No.	Signature
Employee-9	Emp-9		Employee-9	Emp-9	

**AUTHORISED PERSON / COMPETENT PERSON**

**WITHDRAWAL:** I hereby declare that all workers involved in the above-mentioned work have been withdrawn, informed that it is no longer safe to work and that a debriefing session held. Site normalized and safe.

Name Admin

Signature

Date

Time