

# Last Minute Risk Assessment and Workers Register (TOOLBOX TALK)



Notes: Form must be completed at the worksite by Authorised Person and/or Competent Person responsible for activity and Work team. This will also serve as revalidation of PTW conditions maintained for extension of PTW.

What task is being performed today?	իհիհիհիհիհիհիհիհիհիհիհիհիհիհիհիհիհիհիհ
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RISK ASSESSMENT: Use this Hazard Checklist, and PTW, Method Statements and/or Safe Work Procedures to supplement the hazards and risk identification process.

	Hazards	New Control measures to
	Electrical	address hazards/risk
4	Condition of Apparatus changed.	
	Proximity(near System touch/step potential) controlled.	
	Barricade /Barriers effective and in place.	
	Isolate,LOTO, Test & Earthas per PTW.	
	Mechanical	
14	Isolation /LOTO / Try & Test effective as per PTW.	
	Draining/ Bleeding/ Venting confirmed.	
	Workingfromheights	
<b>F</b>	Scaffold and Structure stability verified.	
-	Aerial device / Ladders condition verified.	
	Slip,trips &falls	
	Slippery / Uneven surfaces observed.	
	Trench covers in place.	
	Walkways, excavation identified.	
	Weatherconditions	
*	Rain / Wind / Hot / Cold concerns.	
	Sandstorm High humidity observed.	
	Animals Insects	
	Dogs, Wild animals in vicinity.	
	Insects (bees / snakes / spiders)	
	observed.	
	Fire Hazards	
	Combustible material removed.	
	Flammable substances present.	
	Gases, fumes, smoke present.	
	Pollution	
	Ground observed.	
	Water observed.	
	Air observed.	
	Vegetation	
/丰	Tree felling / cutting controlled.	
	Trees or vegetation posing risk to operations.	
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	Occupational Hygiene	I	
	Noise impact on safe operation.		
	Lighting impact on safe operation.		
	Ventilation impact on safe operation.		
	Hazardous chemical dust impact.		
	Lifting machines		
Total	Lifting of material controls available.		
	Lifting Equipment condition checked.		
	Rigging, Slinging planned.		
	Vehicle&Driversafety		
	Abnormalities with vehicles / machines observed.		
	Physical / mental state of drivers checked.		
	Terrain abnormalities observed.		
	Roadside work		
B	Excavations demarcated.		
	Barricading in place.		
	Notices & Signs in place.		
	Traffic control implemented.		
	BehaviorSafety		
	Mental / physical state of members.		
	Members of public intervention or exposed to work site hazards.		
	Supervision		
	Level of supervision required for safe execution.		

## **PPE required as per PPE Matrix**

Overallacid or normal	Pants	Тор	Dust coat	Apron	Hard hat
Gumboots	Safetyshoes	Safety glasses	Face shield	Welding nelmet	Dust mask
			0		8
Respirator	Ear protector	Fall Arrest   Svstem	Gloves	Operating   clothing	Reflective  Vest
Respirator	Ear protector	Fall Arrest System	Gloves	Operating Clothing  CAUTION  C	Reflective   Vest
Voltage rated □	Ear protector	System  Arc rated	Gloves	CAUTION  OLOTHING REQUIRED IN ARA	
<b>@</b>		System	Gloves	CAUTION  OLOTHING REQUIRED IN ARA	

## AUTHORISED PERSON / COMPETENT PERSON

I declare that the nature and location of this work/activity, as well as the precautions, special conditions, the hazards involved and the right to refuse have been explained to the workers.

Name:VINI11	Company No · RayInternation	signed:	
Name, viini i	Company No., Itayintemation	iai Oigiicu.	

#### **WORK TEAM MEMBERS ACKNOWLEDGEMENT**

I understand the scope of work and the hazards associated with the task that I am going to perform. I further undertake to work according to the Task Manuals and/or Safe Work Procedures and as per control measures mentioned within this risk assessment that were discussed with me. I will report any unsafe acts and conditions that I discover while I am working and understand the Right to Refuse principle.

Sign On / Working			Sign Off / Working		
Name	U/No./ID No.	Signature	Name	U/No./ID No.	Signature
Employee-8	Emp-8	55	Employee-8	Emp-8	

#### **AUTHORISED PERSON / COMPETENT PERSON**

**WITHDRAWAL:** I hereby declare that all workers involved in the above-mentioned work have been withdrawn, informed that it is no longer safe to work and that a debriefing session held. Site normalized and safe.

Nama	VINI11	Signature	Date	Time
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