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### Last Minute Risk Assessment and Workers Register (TOOLBOX TALK)



Notes: Form must be completed at the worksite by Authorised Person and/or Competent Person responsible for activity and Work team. This will also serve as revalidation of PTW conditions maintained for extension of PTW.

Site: hhhhhhhhhhhhhhhhhhhhhhhhhhh

Date: 2025-05-08

Time: 11:29

What task is being performed today?

RISK AS SESSMENT: Use this Hazard Checklist, and PTW, Method Statements and/or Safe Work Procedures to supplement the hazards and risk identification process.

|          | Hazards  | New Control measures to address hazards/risk |
|----------|--|--|
|          | Electrical Condition of Apparatus changed. Proximity(near System touch/step potential) controlled. Barricade /Barriers effective and in place. |  |
|          | Isolate,LOTO, Test & Earthas per PTW.  |  |
|          | <b>Mechanical</b> Draining/ Bleeding/ Venting confirmed. Isolation /LOTO / Try & Test effective as per PTW.                                    |  |
| $\wedge$ | Working from heights Scaffold and Structure stability verified. Aerial device / Ladders condition verified.                                    |  |
|          | Slip,trips &falls<br>Trench covers in place.<br>Walkways, excavation identified.<br>Slippery / Uneven surfaces observed.                       |  |
| $\wedge$ | <b>Weather conditions</b><br>Rain / Wind / Hot / Cold concerns.<br>Sandstorm High humidity observed.   |  |
| $\wedge$ | Animals Insects<br>Insects (bees / snakes / spiders) observed.<br>Dogs, Wild animals in vicinity.  |  |
| $\wedge$ | Fire Hazards Combustible material removed. Flammable substances present. Gases, fumes, smoke present.  |  |
|          | PollutionAir observedWater observedGround observed.  |  |
| $\wedge$ | Vegetation Tree felling / cutting controlled. Trees or vegetation posing risk to operations.   |  |
| $\wedge$ | Tree felling / cutting controlled.<br>Trees or vegetation posing risk to   |  |

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|          | Occupational Hygiene<br>Lighting impact on safe operation.<br>Noise impact on safe operation.<br>Ventilation impact on safe operation.<br>Hazardous chemical dust impact. |          |                |
|----------|---|----------|----------------|
|          | <b>Lifting machines</b><br>Rigging, Slinging planned.<br>Lifting of material controls available.<br>Lifting Equipment condition checked.                                  |          |                |
| <b>₽</b> | Vehicle & Driver safety Physical / mental state of drivers checked. Abnormalities with vehicles / machines observed. Terrain abnormalities observed.                      |          |                |
|          | Roadside work Notices & Signs in place. Traffic control implemented. Excavations demarcated. Barricading in place.  |          |                |
|          | Behavior Safety Members of public intervention or exposed to work site hazards. Mental / physical state of members.   | <b>V</b> |                |
|          | Supervision Level of supervision required for safe execution.   |          |                |
|          | ·   |          | nor DDE Motrix |

### PPE required as per PPE Matrix

| Overallacid<br>or normal | V | Pants         |        | Тор [                   |   | Dust coat     | ] | Apron                                 |   | Hard hat           |   |
|--------------------------|---|---------------|--------|-------------------------|---|---------------|---|---------------------------------------|---|--------------------|---|
|                          |   | 4             |        | 9                       |   | <b>③</b>      |   | 0                                     |   |                    | ) |
| Gumboots                 |   | Safetyshoes   |        | Safety<br>glasses       |   | Face shield _ | ] | Welding<br>helmet                     |   | Dust mask          |   |
| (3)                      |   |               |        |                         |   | <b>3</b>      |   |                                       |   | 8                  |   |
| Respirator               |   | Ear protector |        | Fall Arrest [<br>Svstem |   | Gloves        | ] | Operating clothing                    |   | Reflective<br>Vest |   |
| 9                        |   |               |        | Dystein                 |   |               |   | CAUTION OLOTHING REGULATION THIBBAREA |   | Vesi               |   |
| Voltage rated            |   | Arc Flash     | $\Box$ | Arc rated               | V | T             |   | ī                                     | - | ,                  |   |
| gloves                   |   | suits         | =      | face shield             |   |               |   |                                       |   |                    |   |
|                          |   |               |        | 0                       |   |               |   |                                       |   |                    |   |

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## Last Minute Risk Assessment and Workers Register (TOOLBOX TALK)



### AUTHORISED PERSON / COMPETENT PERSON

| I declare that the nature and location of this work/activity, as well as the precautions, special condition | s, the hazards |
|---|----------------|
| involved and the right to refuse have been explained to the workers.  |                |

|             |                               | _       | _ |
|-------------|-------------------------------|---------|---|
| Name:VINI11 | Company No.: RayInternational | Signed: |   |
|             |                               |         |   |

### **WORK TEAM MEMBERS ACKNOWLEDGEMENT**

I understand the scope of work and the hazards associated with the task that I am going to perform. I further undertake to work according to the Task Manuals and/or Safe Work Procedures and as per control measures mentioned within this risk assessment that were discussed with me. I will report any unsafe acts and conditions that I discover while I am working and understand the Right to Refuse principle.

|                 | Sign On / Working |           | Sign Off / Working |              |           |  |
|-----------------|-------------------|-----------|--------------------|--------------|-----------|--|
| Name            | U/No./ID No.      | Signature | Name               | U/No./ID No. | Signature |  |
| hhhhhhhhhhhhhhh | NA                | 10        | hhhhhhhhhhhhhhhhh  | NA           | /SV       |  |
| Employee-16     | Emp-16            | 100       | Employee-16        | Emp-16       | W.        |  |

#### **AUTHORISED PERSON / COMPETENT PERSON**

**WITHDRAWAL:** I hereby declare that all workers involved in the above-mentioned work have been withdrawn, informed that it is no longer safe to work and that a debriefing session held. Site normalized and safe.

Name VINI11 Signature Date 2025-05-08 Time 11:31